

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

LICENSING AND APPEALS BOARD

**Minutes from the Meeting of the Licensing and Appeals Board held on
Thursday, 26th June, 2025 at 3.30 pm in the Kempe Room - Town Hall,
Saturday Market Place, King's Lynn PE30 5DQ**

PRESENT: Councillor B Jones (Chair)
Stuart Ashworth - Assistant Director

OFFICERS PRESENT: C Pease - Senior Licensing Officer,
J Arrandale - Legal Representative
E Briers – Democratic Services Officer

1 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

2 EMERGENCY HEARING CASE

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to consider an emergency case. He introduced the Panel Members, Officers and Legal Advisor.

The Senior Licensing Officer advised the Panel the Licence Holder was not going to be in attendance.

**3 PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE
HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

4 REPORT OF THE LICENSING OFFICER

At the request of the Chair, the Senior Licensing Officer presented his report.

The Panel asked questions and the Senior Licensing Officer responded.

5 **LICENCE HOLDERS CASE**

The Licence Holder was not present at the meeting.

6 **SUMMING UP - LICENSING OFFICER**

The Senior Licensing Officer summed up their case and requested that the Panel consider the report and dispose of the matter by using one of the options as set out in the report.

7 **DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and Democratic Services Officer.

The Senior Licensing Officer was called back into the room and the decision was read out.

A copy of the Decision Notice was sent to the Licence Holder following the meeting.

The meeting closed at 4.24 pm